



Uimhir Rolla: 19839R

Gaelscoil Uí Ríordáin

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Polasaí Iontrála Gaelscoil Uí Ríordáin do Ranganna Speisialta *Enrolment Policy for Special Classes in Gaelscoil Uí Ríordáin*

Carraig an Earra, Baile an Chollaigh, Corcaigh

Uimhir Rolla (Roll Number): 19839R

Patrún na Scoile: Corcaigh agus Rois

School Patron: Cork and Ross

1. Réamhrá/Introduction

Chuir Gaelscoil Uí Ríordáin seirbhís oideachasúil ar leith ar fáil do pháistí le diagnóis de Neamhord de chuid Speictream an Uathachais (NSU) nuair a bhunaíodh rang speisialta i 2021, faoi scáth an Roinn Oideachais agus Scileanna.

Established in 2021 under the auspices of the Department of Education and Skills, Gaelscoil Uí Ríordáin offers a specialised educational service to children who have been diagnosed with Autistic Spectrum Disorder (ASD).

Beidh trí ranganna bainteach leis an t-aonad amach anseo a bheidh dírithe ar thacaíocht fiúntach a sholáthar do ghach pháiste ann.

The ASD Classes will ultimately be made up of three classes which strive to create a supportive and caring environment for each pupil.

Díríonn an múinteoir agus na cúntóirí atá lonnaithe sa rang ar riachtanasaí agus ar phearsantacht gach duine den seisear pháiste (ar a mhéad) atá cláraithe ann. Baintear úsáid as modh “eicleicteach” ar nós TEACCH agus ABA agus úsáidtear ghnéithe de PECS, comhtháthú céadfach, am úrláir, imoibriú dian, scéalta sóisialta agus ceol a chlaíonn le moltaí an Roinn Oideachais.

With a team of dedicated teachers and special needs assistants, the school provides individual attention in small classes of up to 6 pupils which cater for the uniqueness of each pupil’s personality. The method of instruction within the classes is ‘An Eclectic Model’ in line with the recommendations of the Department of Education and Skills. It is based on TEACCH, ABA and also uses elements of PECS, sensory integration, floor time, intensive interaction, social stories and music.

2. Spiorad agus Aidhmeanna Ginearálta/Characteristic Spirit and General Objectives

‘Sé aidhm Ghaelscoil Uí Ríordáin ná timpeallacht fháilteach a chothú ina dtugtar aire a leith do ghach pháiste. Ina theannta seo, léirítear meas air/uirthi agus deintear iad a eascú chun a cumas a bhaint amach. Sa tslí seo deinfear toradh fiúntach oideachasúil a aimsiú.

Gaelscoil Uí Ríordáin aims to provide a caring learning environment where each child is welcomed, respected, cherished and facilitated in reaching their full potential, thereby ensuring quality learning outcomes.

Is córas tacaíochta breise é an rang seo do pháistí lena leithéid de dhiagnóis, a chomhlíonann na critéir iontrála, nach féidir leis an seirbhís oideachasúil príomhsruthach freastal go h-éifeachtach orthu faoi láthair.

The ASD Class is an additional support mechanism for pupils with the relevant diagnosis who meet the admission criteria, and where full-time mainstream education would not adequately meet their needs at this time.

Tá 'sé mar aidhm ag foireann an rang seo, oideachas den scoth a sholátharú, i gcomhpháirt le seirbhísí-pháistí an stáit a thugann comhairle agus tacaíocht maidir le caint agus urlabhríocht, teiripe shaothair, tacaíocht siceolaíoch agus tacaíocht obair shóisialta. Baineann foireann an rang úsáid as deiseanna traenála agus oiliúna a chuireann an Seirbhís Tacaíochta d'Oideachas Speisialta, an Chomhairle Náisiúnta um Oideachas Speisialta agus eagraíochtaí eile ar fáil dóibh. Mar sin, is comhpháirtíocht atá i gceist idir an scoil, ár bpáistí, ár dtuistí agus na heagraíochtaí thuasluaite, a chabhraíonn linn ar mhaithe ár ndaltaí. *The staff members in the ASD classes aim to provide the highest quality of education possible, in collaboration with the external children's services. The teachers are guided by and cooperate with those who provide multi-disciplinary support services such as Speech and Language Therapy, Occupational Therapy, Psychology and Social work. Special class staff liaise with the Special Education Support Service, the National Council for Special Education and all other support agencies to access support and training on a regular basis. These classes are a partnership between pupils, parents, staff and various outside agencies that support the school and work on behalf of all pupils*

Tá sé mar fhís againn go bhfaighfeadh na páistí sa rang seo, taithí oiriúnach ar raon de chumsíocht tairfeach lena chomhghleacaithe a chuireann a cumas agus na h-achmahainní a bheadh ag teastáil chun é a bhaint amach, san áireamh. Deintear é seo a aimsiú tré chuimsíocht inrangach iomlánach, obair ar bhunús 1:1, obair péire agus tré spraoi. Freastalaíonn na páistí ar imeachtaí na mórscóile agus ag ócáidí oiriúnach go mbíonn an scoil páirteach iontu, chomh fada agus is féidir. Ina theannta sin, deintear gach iarracht rannpháirtíocht páistí ó na ranganna príomhsruthach i ngníomhaíochtaí oiriúnach an rang speisialta a eagrú, chun frith-chomhtháthú a chur chun cinn.

The school's vision is that children enrolled in these classes experience meaningful inclusion with their typically developing peers in a variety of ways, having regard for levels of ability, availability of resources and suitability for such inclusion. This occurs by means of whole class inclusion, 1-1 work, paired work and through play. Children in the ASD classes are included in the day-to-day activities of the school and, insofar as possible, participate in school-related events when considered appropriate and of benefit to them. Additionally, reverse inclusion practices are also encouraged i.e. mainstream classes partake in events and activities of the ASD Class.

Bíonn clár-oibre pearsanta ag gach páiste sa rang seo a chuireann a bhuanna chun cinn, dos na rudaí go bhfuil spéis acu ann agus dá bpearsantacht. Tá sé mar aidhm againn go mbainfeadh gach páiste a cumas amach agus go mbeadh siad sona sásta de bharr na cabhrach a bheadh ar fáil dóibh maidir le scileanna sóisialta, caidreamh, stiúriú céadfach agus mothúcháin, i suíomh oiriúnach atá eagraithe, slán agus ordaithe go maith.

Within the ASD Classes, pupils are provided with an individualised programme of work that focuses on their strengths, interests and personalities. Importantly, it aims to support them and instruct them in communication, social skills, emotional regulation, sensory regulation and anxiety management within a structured and safe environment, thus enabling them to achieve their full potential and experience a happy and fulfilling school life.

Aidhmeanna agus Dúnghaois (*Aims and Functions*)

Tá sé mar aidhm ag an mBord Bainistíochta, ag foireann an rang speisialta agus foireann na mórscóile
The Board of Management, staff and personnel in the ASD Classes aim to:

- Bacanna foghlama a bhaint/a laghdú ionas gur féidir curaclam leathan, cothram atá dírithe ar riachtanasaí an páiste a chur ar fáil dó /di. Cuirfear Curacalm na Bunscoile agus curaclaim eile dírithe ar riachtanasaí speisialta ar fáil chomh maith.
Reduce/remove barriers to learning through the provision of a broad and balanced curriculum that meets each child's needs, including access to the Primary School Curriculum, and other curricula for the provision of Special Educational Needs.
- Tacaíocht a thabhairt don páiste chun scileanna cumarsáide agus scileanna caidreamh sóisialta a chothú ann féin a chabhraíonn leis ar scoil agus ina shaol, anois agus amach anseo.
Assist children to develop effective systems of communication and social interaction, easing their primary schooling and fostering life-long skills that encourage meaningful relationships with others.
- Cur le cumas an páiste dul i ngleic le athraithe an tsaoil.
Develop a child's ability to adapt to and accommodate change
- An páiste a spreagadh chun bainistíocht tairfeach a dhéanamh ar a chuid iompar agus ar na dushláin laethúil ina saol.
Encourage children to manage their own behaviour and difficulties positively.
- Timpeallacht a sholáthar a thugann aire don páiste, le deiseanna foghlama den scoth ann.
Provide an environment that fosters care and provides enhanced learning opportunities.
- Deiseanna oideachasúil uilechuimsitheach a sholáthar don páiste mar chuid den chontanam Oideachas, chun comhtháthú a bhaint amach i measc pobal agus gníomhaíochtaí na mórscóile, a dhaingníonn a stádas mar bhall don bpobal sin.
Provide inclusive opportunities for pupils to integrate into mainstream activities as part of the continuum of education provision enshrining their place as members of the school community.
- Dul i mbun oibre i gcomhpháirtíocht le tuistí/cúramóirí agus le saineolaithe atá bainteach leo.
Work in partnership with parents/carers and other professionals

3. Curaclam / Curriculum

Moltar na páistí chun a mothú freagrachta a chur chun cinn agus a chuid buanna ó thaobh féin-mheas, féin-abhcóideacht, féin-mhuinín agus féin-smacht a chothú. Glacann an scoil ról lárnach san obair seo.
Pupils in the ASD classes are encouraged to develop a sense of responsibility, self-esteem, self-confidence, self-advocacy and self-discipline. The school plays an active role in developing these qualities.

Chomh maith le seo, deintear na páistí a mholadh chun meas a léiriú ar a chéile, ar an bhfoireann agus ar a dtimpeallacht. Moltar iad chun aire a thabhairt dá shealúchais pearsanta agus chun meas a léiriú ar shealúchais daoine eile. Spreagann agus taispeánann an fhoireann dóibh chonas dea-iompar oiriúnach a léiriú, spreagtar iad chun freagracht a thógaint as agus chun bheith bródúil as na buanna atá acu agus as a gcuid oibre. Tugtar tacaíocht do gach pháiste straitéisí a chothú a chabhraíonn leo dul i ngleic lena dushláin. Cuirtear béim ar dea-iompar agus tugtar aitheantas d'iarrachtaí na bpáistí maidir leis.
Through direct intervention and by adult example, pupils are encouraged to develop an awareness and respect for each other, the staff and their surroundings. Pupils are also encouraged to care for their own

belongings and respect those of others, to foster appropriate and socially acceptable forms of behaviour, to take pride in their own strengths and achievements and to take responsibility for their actions. Each pupil is supported in developing individual strategies and responses to diffuse or manage potentially difficult situations. Staff members and school personnel emphasise, recognise and reward positive behaviour.

Cuirfear Plean Tacaíochta agus Plean Pearsanta ar fáil do ghach dalta i gcomhpáirt le tuistí agus eagraíochtaí atá bainteach linn. Chun an aidhm seo a bhaint amach is gá méid áirithe breathnóireacht agus measúnú bunlíneach a dhéanamh ar gach pháiste. Deintear gach ghnéith dos na pleananna a phlé le tuistí áfach agus leagtar amach straitéisí oiriúnach gur féidir a h-úsáid sa bhaile agus ar scoil.

Student Support Files and Personal Pupil Plans are put in place for each pupil. These are drawn up in consultation with parents and the relevant outside agencies. In order for the teacher to develop individualised educational plans, a period of observation and baseline assessment is necessary. All behaviour management programmes are discussed with parents and appropriate strategies applicable at home and in school are developed.

Réitíonn na páistí go hiondúil le struchtúir laethúil na scoile agus deinfear gach iarracht iompar mí-oiriúnach a láimhseáil agus a laghdú. Moltar do thuistí dul i dteangmháil leis an scoil más gá dóibh fadhb nó buairt a phlé.

Pupils generally respond well to the structured environment of the school day and routines and staff members aim to manage or modify difficult behaviours. Parents are encouraged to contact the school if they wish to discuss a particular problem.

4. Bualadh le Tuistí agus Páistí/Meeting with Parents and Children

I gcás iarratas d'áit sa rang speisialta, deinfear cruinniú a eagrú le tuistí an páiste chun a chuid riachtanasaí a phlé. Ina theannta seo, lorgaítear cead cuairt a thabhairt ar naíonra an pháiste chun níos mó plé a dhéanamh ó thaobh forbairt, cumas agus ó thaobh aon dushláin a bhaineann le cúrsaí acadúla, forbairt sóisialta, céadfach, caidreamh, mothúcháin srl.

Meetings may be held with Parents/Guardians and children seeking admission to the ASD Class to discuss the individual needs of the child. Permission will be sought from the parents to visit the child's pre-school placement (where relevant) or current placement, with a view to speaking to staff members. The child's needs, development, capabilities and limitations in relation to academic, social, sensory, communication or emotional will be discussed.

Rachaidh an scoil i gcomhairle le saineolaithe atá freagrach as tuairiscí a bhaineann leis/léi chomh maith. Ina dhiaidh san agus más tuairim na scoile é gur féidir cabhrú leis an páiste agus go bhfuil an cumas aige/aici comhthathú tairfeach a bhaint amach sa rang speisialta agus sa mhórscoil, tabharfar cuireadh dó/di agus dá mhuintir cuairt a dhéanamh ar an scoil chun bualadh leis an bhfoireann agus chun an campus a fheiscint srl. *Consultation will also occur with the professionals who compiled the most up-to-date reports for each child. If it is considered from these meetings and conversations that the school can address the child's needs successfully (and the child is capable of meaningful integration both in the ASD class and in the mainstream classroom), then the child and family will be invited to the school to become accustomed to the school and to meet with staff.*

5. Briethniú Aonarach agus Athbhreithniú Bliantiúil/Individual Considerations and Annual Review

De bharr na tréithe difriúil a bhíonn ar ghach uile pháiste le h-uathachas, caithfear féachaint ar ghach iarratas, ceann ar cheann agus é a phlé. Mar chuid d'obair na scoile le linn an chéad bhlian a bheidh á chaitheamh ag an dalta sa rang speisialta, beimid dírithe ar na tascanna seo leanas.

The school acknowledges that all children with autism present with differing profiles. For this reason, all applications to enrol are considered individually. The child's first year in the ASD class will be used to:

- Riachtanasaí oideachasúil an páiste a mheas
Assess the child's educational needs

- I gcomhpháirt leis an fhoireann ildisciplíneach, cuirfear Plean Tacaíochta le chéile a bheidh dírithe ar na riachtanasáí thuasluaite
Develop a Support Plan to address identified needs in conjunction with multi-disciplinary team
- Plé agus machnamh a dhéanamh ar oiriúnacht an ranga don pháiste
Assess whether the child's placement is appropriate

Deinfeadh athbhreithniú bliaintiúil ar oiriúnacht an rang don pháiste idir foireann na scoile, tuistí an páiste agus an fhoireann ildisciplíneach. Beidh dualgas ar thuistí an páiste tacú le h-obair na scoile maidir le teangmháil rialta a chothú agus tré rannpháirtíocht sa phróiseas pleanála don dtacaíocht a bheidh ar fáil don bpáiste. Ina theannta seo, beidh dualgas ar thuistí bheith i dteangmháil go rialta leis an múinteoir ranga tríd an t-árdán foghlama a bheidh in úsáid aici.

Placement in the ASD class is subject to a yearly review with the cooperation of the school staff, multi-disciplinary team (if necessary) and parents. Parents/guardians will be required to liaise with the class teacher on a regular basis and to participate in the Support Planning process at least once a year. Parents/guardians will also be required to communicate regularly with their child's teacher via the learning platform used by the class.

Mar chuid den t-athbhreithniú bliaintiúil, deinfeadh plé ar na roghanna thíosluaite agus tabharfar moladh do thuistí maidir le scoilíocht a bpáiste amach anseo.

At each annual review parents/guardians will be advised on their child's future schooling following consideration of the options noted hereunder:

- Go bhfanfadh an páiste inár rang speisialta
Continuation in the special class
- Go mbogfadh an páiste go rang speisialta níos congaraí dá theach cónaithe
Continuation in a special class nearer to the child's home
- Go n-aistreofar an páiste go rang príomhsruthach i nGaelscoil Uí Ríordáin, le tacaíocht foghlama ar fáil dó/dí
Transfer to a mainstream class in Gaelscoil Uí Ríordáin with support from the special education teaching team
- Go n-aistreofar an páiste go rang príomhsruthach i scoil eile níos congaraí dá theach cónaithe le tacaíocht foghlama ar fáil
Transfer to a mainstream class with support in a school closer to the child's home
- Go mbogfadh an páiste go school speisialta
Placement in a special school
- Go múinfear an páiste sa bhaile
Home Tuition

Ó thaobh comhtháthú an páiste i rang príomhsrutha de, 'siad Priomhoide agus foireann na scoile a bheidh freagrach as an méid agus as na sonraí a bhainfidh leis, tar éis dóibh é a phlé le múinteoirí príomhsrutha agus tuistí an pháiste.

The level of inclusion, duration and timing will be decided by the Principal and staff of the ASD class in consultation with mainstream teachers, parents of the child in question and on the basis of information shared at review meetings.

Tar éis dúinn páiste a mheas agus sa chás go mbíonn an scoil agus NEPS ar an dtuairim gur chóir páiste a bhogadh go rang príomhsruthach go lán-aimsireach, deinfeadh cinneadh a phlé le tuismitheoirí roimh dúinn an páiste a bhogadh.

When the school staff and NEPS psychologist have assessed a child and believe he/she is adequately prepared for total inclusion in a mainstream class, this will be discussed with parents and the necessary steps will be taken to transfer the child.

Sa chás gur tuairim an bhfoireann nach bhfuil an scoil in oiriúint a thuilleadh do pháiste, de bharr a riachtanasá pearsanta agus ó thaobh comhthéacs na scoile de, rachaidh an scoil i dteangmháil leis na h-eagraíochtaí cuí chun suíomh eile a athaint atá in oiriúint dó/di.

In the event that it is determined that the child is not suitably placed in the school, having regard to the capacity of the school and the needs of the child concerned, the Board of Management shall liaise with appropriate agencies in an effort to find a more suitable placement.

I ngach cás, beidh cead ag an mBord Bainistíochta áit a bhaint ó aon pháiste má cheaptar nach bhfuil ag eirí leis/léi.

In all instances the Board of Management may terminate a placement should it be deemed that the placement is unsuccessful.

6. Comhionannas Rochtana / Equality of Access

Ní dhéanfaidh an scoil idirdhealú maidir le dalta a ligint isteach ar bhonn reiligiún, teanga, inscne, stádas sóisialta, cine, dearcadh polaitiúil nó luachanna agus creidimh. Caithfear bheith sásta áfach go bhfuil cumas ag an páiste comhtháthú i rang príomhsruthach a bhaint amach. In theannta seo, caithfadh an scoil bheith sásta go bhfuil sé de chumas ag an rang speisialta, freastal go fiúntach ar an páiste agus ar a riachtanasá.

No child will be refused admission for reasons of religion, language, gender, social status, ethnicity or political beliefs and values. However, all children attending the ASD Class must have the potential to integrate into the mainstream setting. It is also a criterion that the ASD Class is capable of meeting the child's individual needs in a meaningful way.

7. Na Critéir a Bhaineann le Glacadh le h-Iarratasá don Rang Speisialta/ Criteria for Admission to the ASD Classes

1. Is gá tástáil siceolaíoch le diagnóis de Neamhord de chuid Speictreaman Uathachais (NSU ag baint úsáid as an DSM IV/V nó critéir diagnóise ICD) luaite inti ag foireann uile-aríonach atá ceadaithe ag an Roinn Oideachas agus Scileanna. Sa chás nach bhfuil go leor eolais ar fáil, is baolach nach mbeidh an scoil in ann cinneadh a dhéanamh maidir le oiriúnacht an páiste.

Each child must have a psychological assessment report and diagnosis of Autism / Autistic Spectrum Disorder using the DSM IV/ V or ICD diagnostic criteria as set out by a multi-disciplinary team approved by the Department of Education and Skills. Where there is insufficient information provided about a child, the Board of Management may not be in a position to make a decision on enrolment eligibility.

2. Caithfear moladh a bheith luaite i dtuairisc go n-oirfeadh áit i rang speisialta bainte le scoil príomhsruthach don páiste agus an moladh déanta taobh istigh de 12 mhí

A recommendation that a Special Class placement within a mainstream school is best suited to the child's needs must be clearly stated in the child's psychological assessment and be issued within the last 12 months.

3. Ós rud é go bhfuil chuimsíocht mar chuid d'éiteas na scoile, is gá go mbeadh cumas airithe ag an bpáiste páirt a ghlacadh i ngnáthrang príomhsruthach. Mar sin, ní féidir le riachtanasá an bpáiste bheith mar bhac ró-mhór dó/di ó thaobh iompar agus rannpháirtíocht de. Caithfear bheith in ann páirt a ghlacaint sa rang príomhsrutha agus sa rang speisialta ó thaobh cúrsaí acadúil agus sóisialach de. Sa chás go bhfuil baol don páiste féin nó d'éinne eile i gceist, ní ghlactar leis/léi.

As inclusion is an integral part of the school's ethos, it is a necessary criteria of enrolment that any child attending the Special Class must have the potential to integrate meaningfully to the mainstream classroom setting. Thus, their level of need must not prevent the child from interacting or behaving appropriately. The child's cognitive level must allow him / her to integrate academically

and socially in the mainstream school setting as well as the ASD class. A child shall not be admitted if behaviour is such that she/he is a danger to herself/himself and/or to others.

4. Ní féidir glacadh le páiste atá faoi mhórán mhí-chumais toisc nach bhfuil an rang speisialta oiriúnach dá leithéid.
ASD classes are not suitable for children with multiple disabilities.
5. Caithfidh an páiste bheith in ann gnáth leithreas a úsáid le/gan chabhair.
The child must be able to use a regular toilet with or without assistance
6. Buailfidh an phríomhoide agus an SENO / cigire ón Roinn Oideachas le tuismitheoirí an páiste chun a riachtanasaí a phlé.
The Principal may, in conjunction with the Special Educational Needs Officer (SENO) or the DES Inspector, meet with the parent(s) of the child to discuss the child's needs. This meeting is not a condition of enrolment.
7. Caithfidh an páiste bheith ceithre bliain d'aois (roimh 1ú Aibreán don scoilbhliain roimhe sin) chun bheith incháilithe don rang speisialta. I gcás ró-éileamh, úsáidfear na critéir thíosluaite chun prioróireacht a aimsiú. Tá cead ag an mBord Bainistíocht an raon-aois idir an té is óige agus is sinne a choimeád taobh istigh do cheithre bhliain.
Children are eligible to attend the ASD classes from aged 4 (on or before the 30th April prior to starting school). In the event that the classes are oversubscribed the categories noted hereunder shall be used as a basis for prioritising children. Prioritisation will follow the sequence indicated in the additional criteria A below. The Board of Management reserves the right to limit the age range in each class to 4 years from youngest to eldest.

8. Critéir Breise / Additional Criteria

- **Páistí a chomhlíonann na critéir thuas atá ag freastal ar an scoil cheana féin, ag tosnú leis na páistí is sinne.**
Children with an ASD diagnosis currently enrolled in the school with a recommendation that a ASD Class placement within a mainstream school best suits the child's needs and this is stated clearly in the child's psychological assessment – priority to the oldest.
- **Siblínní le daltaí atá ag freastal ar an scoil cheana féin, ag tosnú leis na páistí is óige.**
Siblings of pupils currently attending Gaelscoil Uí Ríordáin, including step-siblings resident at the same address, priority to the youngest.
- **Is aonad é seo do phobal áitiúil na scoile ach go h-áirithe.**
This class aims to serve the community in which the school is located, in the first instance.
- **Aon dalta eile a shasáionn criteir na bpolasaí seo.**

Más rud é go bhfuil beirt no níos mó dalta ar chomhscór in aon cheann des na catagóir thuasluaite, déanfar crannchur de réir gach catagóir faoi stiúradh an Bhoird bhainistíochta agus déanfar liosta feithimh ar na hiarrathóirí de réir gach catagóir mura éiríonn le dalta áit a fháil. Tabharfar uimhir do gach iarrathóir sna catagóir éagsúla don chranncur. Cuirfear iarrathóirí ar an eolas faoin áit ar liosta feithimh sa chatagóir ina bhfuil an dalta.

In the event that there are two or more students tied for a place or places in any of the selection criteria categories above (the number of applicants exceeds the number of remaining places), the following arrangements will apply: It is to be noted that where oversubscription occurs in any one of the above priority categories, places will be given within the priority category (and only in that priority category) using a lottery system. Each Applicant Student in this position

will be allocated a number and the numbers shall be randomly picked. Where the Applicant Students in a category are not successful in achieving a place, their names will be placed on a waiting list in the order in which such names were drawn in the category. Applicants will be informed of the Applicant Student's place on the waiting list as it applies in the particular priority category.

9. Foirm Iarratais / Application Form

Tá foirm iarratais do rang speisialta Ghaelscoil Uí Ríordáin ar fáil ar shuíomh idirlíon na scoile agus ó oifig na scoile, ach é a iarraidh.

The application form for admission to Gaelscoil Uí Ríordáin Special Class for Children with Autism is published on the school's website and is available in hardcopy upon request.

Caithfear an gnáthfhoirm iarratais don mhórscoil, chomh maith le fhoirm iarratais don rang speisialta a chomhlíonadh i gcás iarratas don rang speisialta. Caithfear aon tástáil/tuairisc (teiripe shaothair, urlabhra agus teanga srl) a bhaineann leis an páiste a chur ar aghaidh leis an t-iarratas.

Both Gaelscoil Uí Ríordáin Enrolment Application Form and Gaelscoil Uí Ríordáin Special Class Enrolment Form for Children with Autism are to be completed when making an application for admission to Gaelscoil Uí Ríordáin Special Class. All relevant reports and assessments must accompany application to enrol form including OT and/or speech and Language report etc, if relevant.

10. An Phróiseas Chlárúcháin don Rang Speisialta / Enrolment Procedure for ASD Class

Moltar do thuistí/caomhnóirí bheith ag faire ar shuíomh na scoile maidir le spriocdátaí. Beidh said luaite mar chuid den bhfógra a bhaineann le clárúcháin.

Parents/guardians are advised to check the school's website for details on admissions and closing dates. These details can be found under the Admission Notice for the upcoming academic year.

Seolfar freagra go gach iarrthóir de réir an phróiseas atá luaite inár bhFógra Iontrála. I gcás oifrail, is gá an Litir Ghlachta a sheoladh ar ais taobh istigh don tréimhse atá luaite ar an bhfógra iontrála. Muna bhfaigheann an scoil an fhoirm in am, is gá an áit a oifrail d'iarrthóir eile.

All applications for places received will be responded to as outlined in the Admission Notice. Where letters of offers have been sent to a child's parents, acceptance forms must be returned within the specified timeframe on the Admission Notice. If the school does not receive the acceptance form, the place will be offered to another applicant.

11. Iarratasáí Nár Éirigh Leo/Unsuccessful Applications

I gcás ró-éileamh, seolfaí litir trí r-phost chuig aon iarrathóir nár éirigh leo. Ní dheimhníonn iarratas, áit sa rang speisialta ar chor ar bith. Beidh na cinntí go léir maidir le h-iarratas ar iontráil bunaithe ar pholsaí iontrála na scoile. Féadfaidh tuismitheoir mac léinn iarraidh ar an mbord athbhreithniú a dhéanamh ar an gcinneadh áit sa scoil a dhiúltú. Ní mór iarratais den gcineál sin a dhéanamh de réir Alt 29 den Acht Oideachais 1998.

In the event of the number of applicants exceeding the number of places all unsuccessful applicants will be informed in writing by post. Registration alone does not guarantee a place in the school. Decisions in relation to applications for enrolment are made by the school in accordance with the Admission Policy. All unsuccessful applicants have a right of appeal under Section 29 of the Education Act, 1998.

12. Polosaí Úrscaoileadh/Discharge Policy

Tá sé mar pholasaí ag an scoil, úrscaoileadh le páistí i gcásanna áirithe, a leanas / *It is school policy to facilitate the discharge of pupils from the ASD Class in the following circumstances:*

- Ar shroicint dhá bhliain déag d’aois don bpáiste i gcás daltaí a shroicheadh an aois seo i ndiaidh an 30ú Meán Fómhair, tabharfar cead dóibh freastal ar an rang go deireadh an scoil-bhliain.
Upon reaching twelve years of age. Pupils who reach the age of 12 after September 30th in any year will be permitted to complete that academic year, meaning a June discharge in the following year.
- Moltar úrscaoileadh i ndiaidh bliain amháin más tuairim na scoile é nach bhfuil an rang in oiriúint don pháiste, tar éis cúrsaí a phlé le tuistí.
Discharge may also be recommended after the first year if the school, after consultation with parents / guardians, feel that the placement is not appropriate.
- Sa chás go bhfuil rannpháirtíocht in iomlán sa rang príomhsruthach bainte amach ag an páiste.
Discharge from the ASD Class may also happen if a pupil is fully integrated into the mainstream school.

13. Daingniú agus Athbhreithniú / Ratification and Review

- Déanfaidh an Bord Bainistíocht monatóireacht ar gach ghné den bpolasaí seo.
The Board of Management will monitor the implementation of all aspects of this policy.
- Deinfear é athbhreithniú agus a leasú go rialta, mar is gá.
This policy will be amended and updated as required and is subject to regular review by the Board of Management.
- Beidh sé de cheart ag an mBord athbhreithniú bliantiúil a dhéanamh ar inmhathánacht ár ranganna speisialta.
The Board of Management reserves the right to review the viability of the special classes on a yearly basis.

Rinne bord bainistíochta Gaelscoil Uí Ríordáin ath-bhreithniú ar an bpolasaí seo 21/02/2023. Ghlac bord bainistíochta na scoile leis an bpolasaí seo Feabhra 2023. *The board of management reviewed and approved this policy 21st February 2023.*

Déanfar ath-bhreithniú ar an bpolasaí seo go bliantiúil. *This policy will be reviewed annually.*

Síniú / *Signed:* _____

(Cathaoirleach an Bhoird Bhainistíochta / *Chairperson, Board of Management*)

